

**Education and Examination Regulations**

**Maastricht School of Liberal Arts and Sciences  
*University College Maastricht  
Maastricht Science Programme  
University College Venlo***

**2022-2023**

## Contents

<b>SECTION 1</b>	<b>GENERAL PROVISIONS</b> .....	<b>1</b>
Article 1.1	Applicability of the regulations.....	1
Article 1.2	Definitions .....	1
<b>SECTION 2</b>	<b>ADMISSION</b> .....	<b>4</b>
Article 2.1	Pre-university education requirements.....	4
Article 2.2	Language requirement .....	4
Article 2.3	Admissions procedure.....	4
Article 2.4	Entrance examination (colloquium doctum).....	5
Article 2.5	Limited capacity .....	5
Article 2.6	Board of admissions.....	5
<b>SECTION 3</b>	<b>CONTENT AND STRUCTURE OF THE PROGRAMME</b> .....	<b>6</b>
Article 3.1	Aims of the programmes.....	6
Article 3.2	Specific aims of the UCM programme .....	6
Article 3.3	Specific aims of the LAS/MSP programme.....	7
Article 3.4	Specific aims of the UCV programme .....	8
Article 3.5	Communications and announcement of decisions .....	8
Article 3.6	Study load .....	9
Article 3.7	Content of the programme .....	9
Article 3.8	Core and general education.....	11
Article 3.9	Concentration and Capstone (UCM- and UCV-Programme) .....	11
Article 3.10	Elective curriculum and bachelor thesis research (LAS/MSP-Programme).....	12
Article 3.11	Components elsewhere (electives outside the programme).....	12
Article 3.12	Flexible programme and flexible bachelor's .....	13
Article 3.13	Double degree programme .....	13
Article 3.14	The final examination.....	14
<b>SECTION 4</b>	<b>EDUCATION</b> .....	<b>15</b>
Article 4.1	Modules; composition; actual design.....	15
Article 4.2	Levels.....	15
Article 4.3	Prior knowledge; entrance requirements.....	15
Article 4.4	Registration .....	15
Article 4.5	Attendance .....	16
Article 4.6	Participation and priority rules.....	16
<b>SECTION 5</b>	<b>COURSE EXAMINATION</b> .....	<b>17</b>
Article 5.1	General.....	17
Article 5.2	Course examination grades .....	17
Article 5.3	Scheduling and frequency of the course examination.....	17
Article 5.4	Registration for course examinations.....	18
Article 5.5	Form of the course examinations .....	18
Article 5.6	Oral exams .....	18
Article 5.7	Written assignments.....	18
Article 5.8	Determination and announcement of course examination result .....	18

Article 5.9	Right of inspection.....	19
Article 5.10	Period of validity .....	19
Article 5.11	Retention period for course examinations .....	19
Article 5.12	Credit transfer.....	20
Article 5.13	Exemption .....	20
Article 5.14	Fraud.....	20
Article 5.15	Invalid exam .....	20
Article 5.16	Unsuitability ( <i>Iudicium Abeundi</i> ) .....	21
<b>SECTION 6</b>	<b>FINAL EXAMINATION .....</b>	<b>22</b>
Article 6.1	Final examination .....	22
Article 6.2	Degree.....	22
Article 6.3	Certificate and statements .....	23
Article 6.4	Grade point average (GPA) .....	23
Article 6.5	Right of appeal.....	24
<b>SECTION 7</b>	<b>STUDY GUIDANCE .....</b>	<b>25</b>
Article 7.1	Study progress administration.....	25
Article 7.2	Progress rate (PR) .....	25
Article 7.3	Study guidance.....	25
Article 7.4	Study advice for the propaedeutic phase.....	25
Article 7.5	negative Binding Study Advice (nBSA).....	25
Article 7.6	Procedure .....	26
Article 7.7	Personal circumstances .....	26
Article 7.8	Issuance of study advice postponed .....	27
Article 7.9	Leave of absence.....	27
Article 7.10	Hardship clause .....	27
<b>SECTION 8</b>	<b>TRANSITIONAL AND FINAL PROVISIONS .....</b>	<b>28</b>
Article 8.1	Amendments .....	28
Article 8.2	Notice.....	28
Article 8.3	Evaluation .....	28
Article 8.4	Unforeseen cases.....	28
Article 8.5	Effective date .....	28
<b>Appendix I – Modules programme .....</b>		<b>29</b>
Modules UCM-Programme.....		29
Modules LAS/MSP-Programme .....		31
Modules UCV-Programme .....		33
<b>Appendix II – Language of instruction .....</b>		<b>35</b>

## SECTION 1 GENERAL PROVISIONS

### Article 1.1 Applicability of the regulations

These regulations apply to the education and Examinations of the Liberal Arts and Sciences bachelor's degree programme (hereinafter to be referred to as: 'the programme') and to all students who are registered for the programme.

The programme is provided by Maastricht University's Faculty of Science and Engineering, hereinafter to be referred to as: 'the faculty'.

The regulations were adopted by the faculty board after advice and consent from the educational programme committee and after advice and consent from the faculty council. The regulations will take effect on 1 September 2022 for the 2022-2023 academic year.

These regulations also apply to students from other programmes, faculties or institutions of higher education, insofar as they follow components of the programme

For components of the programme that students follow at another degree programme, faculty or institution of higher education, the Education and Examination Regulations from the other programme, faculty or institution apply to the component in question.

### Article 1.2 Definitions

In these regulations, the following definitions apply:

- a. **academic advisor:** academic staff member who is formally assigned to act as mentor, providing insights or direction on an individual basis to a specific student;
- b. **academic year:** the period from 1 September of a calendar year up to and including 31 August of the following calendar year;
- c. **(the) Act:** the Higher Education and Scientific Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*];
- d. **bachelor thesis research:** the concluding module of the LAS/MSP programme which generally occurs near the end of the programme;
- e. **binding study advice:** See negative binding study advice;
- f. **board of admissions:** the board responsible for judging the admissibility of the candidate to the programme;
- g. **board of examiners:** the board as referred to in Articles 7.12, 7.12a and 7.12b of the Act. The board of examiners of the programme has three chambers: chamber UCM, chamber LAS/MSP, and chamber UCV; each chamber will have primary responsibility to adjudicate relevant concerns regarding students enrolled in each of these respective degree programs;
- h. **capstone:** the concluding module of the UCM-programme and UCV-programme which generally occurs near the end of the programme;

- i. **colloquium doctum committee:** an ad hoc committee that can judge the admissibility of a candidate based on the candidate's profile, expertise;
- j. **concentration:** A group of modules / courses that allow students to specialise in a certain area in their own field of study and that has a certain weight;
- k. **core:** modules of the programme that are compulsory for all students;
- l. **course:** a module of the programme that focusses on the acquisition on knowledge;
- m. **course catalogue:** the programme guide which includes further details about programme-specific modules;
- n. **course examination:** the examination of a module (in Dutch: Tentamen; see Article 7.3 sub 3 and Article 7.10 sub 3 of the Act)
- o. **course manual:** also called syllabus; the guide which includes details about education and assessment in a module;
- p. **credit:** a unit expressed in ECTS credits, with one credit equalling 28 hours of study;
- q. **dean:** head of the faculty board of the Faculty of Science and Engineering referred to in Article 9.12 of the Act;
- r. **double-degree programme:**, combined programme leading to two certificates from two universities (see Article 7.3c of the Act);
- s. **educational programme committee:** the representation and advisory body that carries out the duties described in Article 9.18 and 9.38c of the Act;
- t. **electives:** part of the programme that is the result of individual choice;
- u. **examiner:** the person designated by the board of examiners to administer examinations and to determine the results of such examinations;
- v. **final examination:** the examination for the bachelor's programme;
- w. **Fraud:** actions or omissions by a student which make it impossible in whole or in part to properly evaluate his/her knowledge, understanding and skills or that make it impossible in whole or in part to properly evaluate the knowledge, understanding, and skills of his/her fellow students. It includes plagiarism as well as an attempt to commit fraud. It is further specified in the MSLAS Rules & Regulations;
- x. **general education:** part of the programme in which the student acquires the required breadth in the programme;
- y. **LAS/MSP programme:** the bachelor's programme referred to in Article 1.1 of these regulations, consisting of a coherent whole of modules as offered by the Maastricht Science Programme;
- z. **Maastricht School of Liberal Arts and Sciences:** the organisational unit of the Faculty of Science and Engineering, responsible for the Bachelor's programme Liberal Arts and Sciences, hereinafter called MSoLAS;
- aa. **module:** an educational component [onderwijseenheid] of the programme within the meaning of the Act, such as a course, skills training or a project;
- bb. **negative binding study advice:** the advice given at the end of the first year in accordance with Article 7.8b of the Act about the student not being able to continue in the programme. Also referred to as 'binding study advice';
- cc. **Office of Student Affairs:** a team of administrative staff providing services relating to course registration, education and general assistance;

- dd. **Plagiarism:** the presentation of ideas or words derived from existing sources, whether authored by oneself or other persons without proper acknowledgment of the sources;
- ee. **programme directors:** the persons responsible for the organisation and coordination of the UCM-, LAS/MSP- or UCV-Programme.
- ff. **project:** module that focused on the application of knowledge and skills gained;
- gg. **Rules and Regulations:** The rules and regulations [richtlijnen en aanwijzingen] as mentioned in Article 7.12b sub b of the Law, issued by the Board of Examiners to assess the outcomes of exams in accordance with these Examination and Education Regulations;
- hh. **semester:** portion of the academic year, starting around 1 September and ending around 31 January or starting around 1 February and ending around the following 31 August;
- ii. **skills training:** module that focusses on the acquisition or improvement of skills;
- jj. **student:** a person who is registered at the university for education and/or to take exams and the final examination of the programme;
- kk. **student handbook:** the guide that contains administrative and practical information for students, including these Education and Examination Regulations;
- ll. **student portal:** the portal to the digital environment of UM, which can be used by the student for administrative purposes;
- mm. **UCF:** University College Freiburg, the Liberal Arts and Sciences programme of the Albert-Ludwigs University of Freiburg, Germany;
- nn. **UCM programme:** the bachelor's programme referred to in Article 1.1 of these regulations, consisting of a coherent whole of modules as offered by University College Maastricht;
- oo. **UCV programme:** the bachelor's programme referred to in Article 1.1 of these regulations, consisting of a coherent whole of modules as offered by University College Venlo;
- pp. **UM:** Maastricht University;

The other terms have the meaning given to them by the Act.

## **SECTION 2 ADMISSION**

### **Article 2.1 Pre-university education requirements**

In order to be eligible for admission a prospective student needs a Dutch VWO secondary education diploma or an equivalent thereof.

### **Article 2.2 Language requirement**

Prospective students may only register if they have met the requirement concerning a sufficient command of English. They meet this requirement if they:

- a. are native speakers
- b. have passed one of the following language proficiency tests before the programme begins:
  - IELTS (international English Language Testing System) with a score of at least 6.5;
  - TOEFL (Test of English as a Foreign Language) with a score of at least 575 (TOEFL paper), 232 (TOEFL computer) or 90 (TOEFL Internet);
  - Cambridge Proficiency English with a grade A, B or C, or the Cambridge Advanced Certificate with a grade A or B.
- c. are exempted from the language proficiency test based on one of the following:
  - An International Baccalaureate (IB) or European Baccalaureate (EB) diploma;
  - A grade of 7 or higher for English in 5 VWO in a Dutch high school;
  - A grade of 8 (befriedigend) or higher for English in the final two years of the German Zeugnis der Allgemeine Hochschulreife;
  - Another satisfactory high school grade for English as determined by the board of admissions.

### **Article 2.3 Admissions procedure**

1. Prospective students are required to submit their application via the National Dutch registration site Studielink and to upload a copy of their diploma and/or latest grade list and a personal statement in which a student motivates his/her choice for the UCM-, LAS/MSP- or UCV- Programme via the student portal.
2. The board of admissions reviews all completed applications that have been submitted by the stated deadline and assesses academic performance and motivation.
3. The board of admissions decides whether a student will be invited for an interview to provide further information about the match between a student and the UCM-, LAS/MSP- or UCV- Programme to which the student has applied.
4. Using all information available, the board of admissions makes an overall assessment of the file of each student and decides whether to admit a student to the UCM-, LAS/MSP- or UCV- Programme to which the student has applied.

#### **Article 2.4 Entrance examination (colloquium doctum)**

1. A person who does not meet the prerequisites referred to in Article 2.1 can take part in an entrance examination (colloquium doctum), in accordance with Article 7.29 of the Act.
2. A person who wishes to sit for the colloquium doctum must be aged twenty-one or over on the date the entrance examination is due to take place. This requirement may be waived if the person holds a diploma issued outside the Netherlands that grants admission in the country of origin to a programme at a higher education institution. The age requirement can also be waived if the person has refugee status and cannot present his/her diploma for this reason.
3. The entrance examination consists of an assessment of the complete record of relevant activities, whereby the colloquium doctum committee shall also consider the stipulations made in Article 2.2 and 2.3 above.

#### **Article 2.5 Limited capacity**

1. The Board of the Faculty may limit the maximum number of students to be admitted to any of the degree programmes.
2. The board of admissions ranks the applications submitted by the candidates eligible for admission as referred to in Article 2.1.
3. The board of admissions grants the requests for admission in accordance with this ranking.

#### **Article 2.6 Board of admissions**

1. The UCM-, LAS/MSP- and UCV-Programme each have their own board of admissions. The board of admissions is responsible for assessing eligibility for admission and issuing the certificate of admission to the programme. The boards of admission shall consist of, at a minimum,
  - the admissions officer,
  - three other members, of which at least two shall be appointed from the academic staff.
2. The dean of the faculty appoints the members of the board after consulting with the programme director.
3. The members select the chair.



## **SECTION 3 CONTENT AND STRUCTURE OF THE PROGRAMME**

### **Article 3.1 Aims of the programmes**

1. The UCM, LAS/MSP and UCV programmes have a shared set of aims which, however, are operationalized differently in the respective programs, as specified below.
2. Graduates have highly-developed academic and professional skills. These are:
  - 2.1. Problem-Solving Skills: the ability to apply knowledge and understanding to problems within their field of expertise, to formulate solutions and sustain arguments for those solutions in a professional fashion, both independently and in a team.
  - 2.2. Critical Thinking Skills: the ability to reach and support a conclusion in a logically structured fashion based on evidence, in an intellectually honest and reflective fashion.
  - 2.3. Communication Skills: The ability to present scholarly information, and more specifically concepts, methods, research results and scientific theories, in a manner that is tailored to one's audience, such as fellow students, academics, industry representatives, policy makers, or the general public. Writing Skills: the ability to present information, ideas, problems, arguments and solutions effectively.
  - 2.4. Learning Skills: The ability to gain new knowledge and skills throughout one's professional life as new theories and techniques emerge.
  - 2.5. Research Skills: The ability to formulate research questions, select appropriate methodologies, design and conduct research to gather data, interpret data, and report and reflect on findings.
3. Graduates of all programs obtain highly developed personal and social skills. These are:
  - 3.1. Reflective Skills: ability to reflect on their academic interests, ambitions, strengths and weaknesses, but also on their own actions and the implications of those actions on society.
  - 3.2. Ethical Skills: ability to analyse ethical issues in academic and social environments in relation to their professional activities.
  - 3.3. Decision-making Skills: ability to make informed and considered choices and decisions concerning their academic and personal development.
  - 3.4. Collaborative Skills: ability to effectively work in a team in solving problems and accomplishing tasks.
  - 3.5. Intercultural Skills: ability to communicate and collaborate effectively and appropriately with people from different socio-cultural and national backgrounds.
4. Graduates of all programs are adequately prepared for graduate programmes in the field of their expertise.

### **Article 3.2 Specific aims of the UCM programme**

1. Graduates have broad academic knowledge. More specifically:

- 1.1 Graduates have university-level knowledge of laws, theories, central concepts and methods in at least one academic discipline or field within each of the three main domains of scientific inquiry, *i.e.*, the humanities, the social sciences and the natural sciences.
- 1.2 Graduates have knowledge, at an elementary academic level, of recent historical developments, of fundamental political values and concepts, of the nature of scientific reasoning, and of the epistemology of scientific inquiry.
2. Graduates have in-depth academic expertise in a number of related academic fields or disciplines.
  - 2.1 Graduates have knowledge at an elementary academic level of laws, prominent theories, central concepts, sub-disciplines, seminal issues and methods in a number of related academic fields or disciplines.
  - 2.2 Graduates have advanced knowledge of (specialised) topics and developments in a number of related academic fields or disciplines which requires, as a pre-requisite, knowledge and understanding at an elementary academic level. This can entail a mix of subfields linked to advanced research techniques, a multidisciplinary approach to a particular topic, or current developments in a discipline.
  - 2.3 Graduates can place specialised knowledge of a particular field or discipline within a wider academic or societal context. They possess inter- and multidisciplinary skills, *i.e.*, are able to identify the disciplines involved in understanding complex problems, select research methods for studying different aspects of such problems and develop an integrated viewpoint incorporating the relevant disciplines.
  - 2.4 Graduates have proficient academic expertise in a particular topic, issue or question and in appropriate research methods involved in studying it, pertaining to one or a number of related academic fields or disciplines.

### **Article 3.3 Specific aims of the LAS/MSP programme**

1. Graduates have broad academic knowledge. More specifically:
  - 1.1. Graduates have a broad perspective and a high level of academic and intellectual development in the sciences. They understand the nature of academic knowledge and the process of scientific development.
  - 1.2. Graduates have knowledge, at an elementary academic level, of biology, chemistry, physics and the most relevant tools in mathematics.
2. Graduates have in-depth academic expertise in a number of related academic fields or disciplines.
  - 2.1. Graduates have knowledge at an elementary academic level of laws, theories, central concepts, seminal issues and methods in a number of related fields or disciplines in the sciences.
  - 2.2. Graduates have advanced knowledge of (specialised) topics and developments of several fields or disciplines in the sciences. They have profound academic expertise in one or more disciplines of the natural sciences.

- 2.3. Graduates can place specialised knowledge of a particular field or discipline from the sciences in a broader academic or societal context. They are able to apply scientific knowledge, concepts and skills related to mathematics, physics, chemistry and/or biology to solve mono- and multidisciplinary scientific problems in the natural sciences. They can translate concepts from one discipline of the natural sciences into other disciplines of the natural sciences.
- 2.4. Graduates have the capability to analyse a practical problem in the natural sciences and assess which expertise, materials, laboratory infrastructure and experiments are required to investigate this problem in an efficient manner through scientific research.

#### **Article 3.4 Specific aims of the UCV programme**

1. Graduates have a broad academic knowledge.
  - 1.1 Graduates have university-level knowledge of laws, theories, central concepts and methods in at least one academic discipline or field in both the social sciences and the (life) sciences.
  - 1.2 Graduates have knowledge, at an elementary academic level, of the epistemology of scientific inquiry, of the role of theoretical modelling in understanding the world, of human behaviour in relation to culture, and in recent political ideas in relation to globalisation and sustainability. At an elementary academic level, graduates have knowledge of laws, theories and concepts in humanities.
2. Graduates have in-depth academic expertise in a number of related academic fields or disciplines.
  - 2.1 Graduates have knowledge at an elementary academic level of laws, prominent theories, central concepts, sub-disciplines, seminal issues and methods in a number of related academic fields or disciplines in the (life) sciences and the social sciences.
  - 2.2 Graduates have advanced knowledge of (specialised) topics and developments of several fields or disciplines in the (life) sciences/ and or social sciences. They have profound academic expertise in one or more disciplines of the (life) sciences and/or the social sciences.
  - 2.3 Graduates can place specialised knowledge of a particular field or discipline within a wider academic or societal context. They possess inter- and multidisciplinary skills, i.e. are able to identify the disciplines involved in understanding complex problems, select research methods for studying different aspects of such problems and develop an integrated viewpoint incorporating the relevant disciplines.
  - 2.4 Graduates have the capability to analyse a practical problem in the (life) sciences and social sciences and assess which expertise, materials, laboratory infrastructure and experiments are required to investigate this problem in an efficient manner through scientific research.

#### **Article 3.5 Communications and announcement of decisions**

1. The dean of the faculty, the programme directors, the board of examiners and the examiners may use the student portal and e-mail via the UM account for communications relating to the education and examinations.
2. The dean of the faculty, the programme directors, the board of examiners and the examiners may use the student portal and e-mail via the UM account to announce decisions.

### **Article 3.6 Study load**

The programme has a study load of 180 credits (ECTS), with one credit equalling 28 hours of study.

### **Article 3.7 Content of the programme**

1. The programme includes the following components with the stated study load:

Table 3.7.1: Structure of the UCM-programme

	<b>Courses</b> (5 credits each)	<b>Skills trainings</b> (2,5 credits each)	<b>Projects</b> (5 credits each)	<b>Total (credits)</b>
<b>Core</b>	4 compulsory courses	4 compulsory	2 compulsory	<b>40</b>
<b>General education</b>	2-4 courses, distributed over the concentrations not chosen			<b>10-20*</b>
<b>Concentration</b>	14-16 courses; max 4 introductory min 4 advanced	6 skills trainings; intermediate or advanced	3 projects; max 2 intermediate min 1 advanced	<b>100- 110*</b>
<b>Capstone</b>	1 advanced level last semester concluding project			<b>20</b>
<b>Total credits</b>	24 courses	10 skills trainings	5 projects + Capstone	<b>180</b>

\* The number of general education credits may be fewer than 10 and the number of concentration credits higher than 110 if the student elects an interdisciplinary concentration.

Table 3.7.2: Structure of the LAS/MSP-programme

	<b>Courses</b> (5 credits each)	<b>Skills trainings</b> (2,5 credits each)	<b>Projects</b> (5 credits each)	<b>Total (credits)</b>
<b>Core</b>	4 compulsory courses	2 compulsory	1 compulsory	<b>30</b>
<b>General Education</b>	2 courses; 1 course in mathematics 1 in a LAS topic Eligible courses are listed in Appendix I			
	max 4 GE & elective courses combined introductory			
<b>Elective curriculum</b>	14 courses; min 4 advanced	8 skills trainings; max 2 introductory min 2 advanced	4 projects; max 1 introductory min 1 advanced	<b>120</b>
<b>Bachelor thesis research</b>	1 bachelor thesis research			<b>30</b>
<b>Total credits</b>	20 courses	10 skills trainings	5 projects + bachelor thesis research	<b>180</b>

Table 3.7.3: Structure of the UCV-programme

	<b>Courses</b> (5 credits each)	<b>Skills trainings</b> (2,5 credits each)	<b>Projects</b> (5 credits each)	<b>total (credits)</b>
<b>Core</b>	4 compulsory courses	4 compulsory introductory	2 compulsory introductory	<b>40</b>
<b>General education</b>	4, distributed over the alternate concentration and humanities courses Min 1 HUM Min 1 alternate concentration			<b>20</b>
<b>Concentration</b>	14 courses; max 4 introductory min 4 advanced	6 skills trainings; intermediate or advanced	3 projects; max 2 intermediate min 1 advanced	<b>100</b>
<b>Capstone</b>	1 Capstone			<b>20</b>
<b>Total credits</b>	22 courses	10 skills trainings	5 projects + Capstone	<b>180</b>

- To be eligible for graduation, a minimum of 120 credits have to be courses, skills and projects out of the Course Catalogue for that Programme.

### **Article 3.8 Core and general education**

1. As part of the UCM-Programme, the core consists of 4 courses listed in Appendix I with a total study load of 20 credits, 4 skills trainings at introductory level with a total study load of 10 credits and 2 projects at introductory level with a total study load of 10 credits.
2. As part of the LAS/MSP-Programme, the core consists of 4 courses listed in Appendix I with a total study load of 20 credits, 2 skills trainings listed in Appendix I with a total study load of 5 credits and 1 project listed in Appendix I with a total study load of 5 credits.
3. As part of the UCV-Programme, the core consists of 4 courses listed in Appendix I with a total study load of 20 credits, 4 skills trainings listed in Appendix I with a total study load of 10 credits and 2 projects listed in Appendix I with a total study load of 10 credits.
4. As part of the UCM-Programme, the 2-4 courses of the general education consist of a total study load of 10-20 credits, divided over both domains of scientific inquiry outside the concentration chosen by the student. If the student chooses the interdisciplinary concentration comprising two domains of scientific inquiry, the general education requirement consists of 1-2 courses or 5-10 credits combined in the third domain. The student chooses the general education courses from the course catalogue.
5. As part of the LAS/MSP-Programme, the 2 courses of the general education consist of a total study load of 10 credits, one of which is in the topic of mathematics and one in the domains of the humanities/social sciences. The student chooses these courses from set choices listed in Appendix I and the course catalogue.
6. As part of the UCV-Programme, the 4 courses of the general education consist of a total study load of 20 ECTS outside the concentration chosen by the student with a minimum of 1 HUM course and a minimum of one course in the alternate concentration. If a student chooses to compose an interdisciplinary curriculum, the general education consists of 2 HUM courses.

### **Article 3.9 Concentration and Capstone (UCM- and UCV-Programme)**

1. Part of the UCM-Programme, the concentration, comprises 14-16 courses with a total study load of 70-80 credits. These courses fall within one of the three domains of scientific inquiry, i.e., Humanities, Social Sciences or Sciences. Part of the UCV-Programme, the concentration, comprises of 14 courses with a maximum study load of 70 credits. These courses fall within the domains of Social Sciences or Sciences. The student has to declare the concentration before the last day of his/her second semester of registration in the UCM- or UCV-Programme.
2. As part of the concentration, a maximum of 20 ECTS may be at the introductory level and a minimum of 20 ECTS distributed over no fewer than three courses must be at the advanced level. Courses can be labelled to belong in more than one domain of scientific inquiry.
3. The concentration comprises six skills trainings at intermediate or advanced level, with a total study load of 15 ECTS.
4. The concentration comprises three projects with a maximum of two projects at intermediate level and a minimum of one project at advanced level, with a total study load of 15 ECTS.

5. A student can replace two skills trainings at intermediate level with language courses offered by the UM language centre as listed on the language registration form up to a maximum credit value of 5 ECTS. Courses in students' native language(s) are not allowed.
6. Language training during a semester abroad is included in the maximum of 5 ECTS language training.
7. Capstone is the concluding educational module of the UCM- and UCV-Programme at advanced level, with a total credit value 20 credits. A student needs at least 140 ECTS before s/he is allowed to start Capstone, which means that the Capstone will typically fall in the student's final semester
8. Subject to approval of the board of examiners, a student may compose a programme from the courses, skills trainings and projects of more than one domain of scientific inquiry, the interdisciplinary concentration.

### **Article 3.10 Elective curriculum and bachelor thesis research (LAS/MSP-Programme)**

1. Part of the LAS/MSP-Programme, the elective curriculum comprises 14 courses with a total study load of 70 credits.
2. The courses of the elective curriculum have to be at an advanced level to a credit value of at least 20 ECTS (four courses) and at introductory level to a credit value of at most 15 ECTS (three courses).
3. The requirement concerning the minimum number of 3000-level courses (4 courses) in cases where students follow courses that are more than 5 ECTS is as follows: students need a minimum of 20 ECTS and a minimum of three courses.
4. Part of the elective curriculum comprises 8 skills trainings with a total study load of 20 ECTS.
5. The skills trainings of the elective curriculum have to be at an advanced level to a credit value of at least 5 ECTS (two skills trainings) and at introductory level to a credit value of at most 5 ECTS (two skills trainings).
6. Part of the elective curriculum comprises 4 projects with a total study load of 20 ECTS.
7. The projects of the elective curriculum have to be at an advanced level to a credit value of at least 5 ECTS (one project) and at introductory level to a credit value of at most 5 ECTS (one project).
8. The bachelor thesis research shall be completed in the student's last semester, with a total credit value of 30 ECTS. A student needs at least 140 ECTS before being allowed to start the bachelor thesis research.

### **Article 3.11 Components elsewhere (electives outside the programme)**

1. Students may - subject solely to prior approval by the board of examiners and the board of examiners of the other programme - as part of the programme, follow modules given by another UM degree programme, another Dutch university or a foreign university. Modules from another UM degree programme have to have advanced level.

2. The board of examiners may withhold the approval referred to in paragraph 1 if, in its judgment, the proposed elective is in terms of content similar to components taken previously by the student and would result in duplication.
3. The board of examiners may withhold the approval referred to in paragraph 1 if, in its judgment, the proposed elective overlaps with courses also offered internally.
4. For the UCM-Programme, an approved semester abroad programme can replace one semester of 30 ECTS of courses, two skills trainings and a project. In case fewer than 30 ECTS are obtained, how the ECTS are distributed over Skills, Projects and Courses is subject to approval of the BoE.
5. For the LAS/MSP-Programme, an approved semester abroad programme can replace up to one semester of 30 ECTS of courses, two skills trainings and a project.
6. For the UCV-Programme, an approved semester abroad programme can replace up to one semester of 30 ECTS of courses, two skills trainings and a project.

### **Article 3.12 Flexible programme and flexible bachelor's**

1. A student registered for one of the faculty's programmes may, under certain conditions, formulate an educational programme of his/her own which is different from the educational programme stated in Article 3.7. The composition of such a programme must be approved beforehand by the appropriate chamber of the board of examiners.
2. The flexible programme must have a study load of 180 credits.
3. The board of examiners will decide whether to grant permission for the student's proposal.
4. In granting the permission, the board of examiners will indicate which programme offered by the faculty will include the programme formulated by the student for purposes of the Education and Examination Regulations.

### **Article 3.13 Double degree programme**

1. UCM, in cooperation with the University College of the Albert-Ludwigs University of Freiburg (UCF), offers a double degree programme.
2. The double degree programme is only accessible to students already enrolled at UCM or UCF, and who have been admitted to this programme by the UCM programme director or by a designated official of UCF.
3. Students with a Grade Point Average of 7.7 (as calculated in accordance with article 6.4) or higher and a Progress Rate of 0.9 (as calculated in accordance with article 7.2) or higher are eligible for participation in the double degree programme.
4. Students who are eligible for participation in this programme will be informed about this prior to the course registration deadline of the relevant semesters, and additional information about the application procedure will be provided to students that have expressed interest in the programme.
5. Students must meet the graduation requirements of both programmes through mutual recognition of credits.



6. Students are subject to all the Education and Examination Regulations of the programme at which they are studying at that time, except where the notes of guidance pertaining to the double degree provide otherwise.
7. Students registered at UCM will have to meet its graduation requirements during their time at UCM (their first, second, and fourth year) and complete 60 ECTS of additional modules during their year at UCF (their third year or semesters 5 and 6), to meet the graduation requirements of UCF.
8. Notes of guidance will be issued to students participating in the double degree programme, specifying the precise requirements concerning course selection and other matters relating to the Double Degree.
9. Students must present a plan of studies before they leave for their year at UCF, indicating how these additional modules will enable them to meet the graduation requirements of UCF. This plan is considered by the board of examiners of UCF.
10. Obtaining a UCF degree is contingent upon receiving a UCM degree.

#### **Article 3.14 The final examination**

The final examination consists of the components as listed in art. 3.7, totalling 180 ECTS credits.

## **SECTION 4 EDUCATION**

### **Article 4.1 Modules; composition; actual design**

1. The programme is comprised of modules. The number and type of modules that must be completed in order to graduate are specified in Article 3.7.
2. The composition and format of each module may differ, as specified for each module in its syllabus. The constituent educational components within each module may be of various formats, including tutorial groups, (prerecorded) lectures, and practical tasks.

### **Article 4.2 Levels**

There are three levels at which a module can be offered:

1. Introductory (1000-level)
2. Intermediate (2000-level)
3. Advanced (3000-level)

### **Article 4.3 Prior knowledge; entrance requirements**

1. Each program produces an annually updated catalogue of all modules offered, specifying the modules that have prerequisite(s) and the specific prerequisite(s) for entry in those modules.
2. A student can only start with a module if s/he complies with the prerequisite(s).
3. A student can be exempted from the prerequisite(s) after written consent from the coordinator of the module.
4. All advanced 3000-level modules have (a) prerequisite(s).
5. The catalogue states for the modules that have co-requisites, the specific co-requisites for entry in those modules. Co-requisites require the student to take two or more modules in the same period.
6. A student can only start with a module if s/he complies with the co-requisites.
7. A student can be exempted from the co-requisites after written consent from the module coordinator.
8. A student is exempted from the co-requisites if the student has been granted a passing grade for these co-requisites in a previous period.

### **Article 4.4 Registration**

1. The student may participate in a module after registering for it by the stated deadline by completing and submitting a registration form to the Office of Student Affairs.
2. In case a student fails to comply with the registration deadline, registration for modules cannot be guaranteed.

3. In case of exceptional circumstances that prevented the student from complying with the registration deadline, some form of registration may still be possible. Registration for the modules of first choice may no longer be possible.
4. If capacity for a particular module is limited, additional conditions may be placed on student registration in that module.

#### **Article 4.5 Attendance**

1. Most courses of the programme have a minimum attendance requirement of 85% of the educational activities. Some modules (skills trainings, projects) may have a 100% attendance requirement. The minimum attendance requirement for every module is specified in the syllabus.
2. Students who have not met the attendance requirement and who have missed not more than 30% of the educational activities with a valid reason may request an additional assignment to make up for education missed during the tutorials not attended.
3. In exceptional cases, the board of examiners may, at the student's request, exempt the student from the attendance obligation specified for any given module if the examination and evaluation of the envisaged skills may, in its judgment, also be performed if the participation percentage is lower, with or without additional requirements being imposed.
4. Attendance and participation may be part of the course examination in a module. This information is contained in the course manual.

#### **Article 4.6 Participation and priority rules**

Students may participate in modules open to a limited number of students based on selection criteria developed for the module and the order of registration for the module on the understanding that the registered students will be given priority if in any event be placed in the module which are part of the is a required part of their programme of study, subject to the scheduling designated for this by the Office of Student Affairs.

## **SECTION 5 COURSE EXAMINATION**

### **Article 5.1 General**

1. During a module, the student will be tested for academic training and to determine the extent to which the student has sufficiently achieved the stated learning objectives.
2. The course examination in each module consists of at least two moments of assessment.
3. The course manual describes the achievements the students must make to pass the module and the criteria on which the student is assessed.
4. The board of examiners determines the standards for assessment in each type of module. The standards are included in the Rules and Regulations.
5. The Rules of Procedure for (Course) Examinations at Maastricht University describe the rules of procedures for course examinations.

### **Article 5.2 Course examination grades**

1. The grade of a course examination is awarded on a scale of 1 to 10 in accordance with table 5.2 and are awarded up to one decimal place.
2. The student must receive a final grade of 5.5 without rounding to pass the module. If only whole grades are given, the student passes the module if his/her final grade is 6.0 without rounding or higher.
3. In case a student fails to participate in the course examination, the student cannot be appraised and consequently a no grade (NG) will be assigned and the student fails the module. In exceptional cases, the board of examiners may decide otherwise.
4. In case of a resit course examination the highest grade is the final grade for the module.

Table 5.2: interpretation of the Dutch grading system

10	Outstanding	5	Almost satisfactory
9	Very good	4	Unsatisfactory
8	Good	3	Very unsatisfactory
7	More than satisfactory	2	Poor
6	Satisfactory	1	Very poor

### **Article 5.3 Scheduling and frequency of the course examination**

1. Students can take course examinations twice per academic year on dates to be determined by the faculty board: once during or directly after the course period (first sit for the course examination) and once during the remainder of the academic year (resit option). The time periods in which the course examinations can be taken are stated in the academic calendar of each LAS programme.
2. In exceptional cases, the board of examiners can decide that a course examination may be taken at another date and/or time than determined in accordance with the first paragraph.

#### **Article 5.4 Registration for course examinations**

1. Students are registered for the course examinations in the modules for which they are registered by the Office of Student Affairs, both for the first sit and the resit.
2. The student may take a course examination after s/he has a registration for the course examination and complies with the attendance requirements as stated in article 4.5. .
3. In exceptional cases, the board of examiners may, at the student's request, exempt the student from the attendance requirement in accordance with article 4.5 sub 3.

#### **Article 5.5 Form of the course examinations**

1. Course examinations take place in the manner and form stated in the course manual.
2. Upon request, students with a disability may take exams in a manner which accommodates their specific disability as much as possible. If necessary, the board of examiners will obtain expert advice where necessary from the faculty's study advisor and/or the student dean at the Student Services Centre (SSC) before taking a decision in such matters.

#### **Article 5.6 Oral exams**

1. Oral exams are taken only by one person at a time, unless the board of examiners decides otherwise.
2. An oral exam is conducted by the examiner in the presence of another staff member, unless the board of examiners has decided otherwise.
3. Oral exams take place in public, unless the board of examiners or the relevant examiner decides otherwise in a special case or if the student objects to this.

#### **Article 5.7 Written assignments**

1. The board of examiners may draw up guidelines for formulating written assignments if special circumstances so necessitate.
2. The capstone and bachelor thesis research will be assessed with the input of at least two assessors; the adviser and a second evaluator, at least one of whom is affiliated with the programme for which the student is registered.
3. If the capstone is written by multiple students, each student will be evaluated individually based on the contribution explicitly made by him/her.

#### **Article 5.8 Determination and announcement of course examination result**

1. The examiner determines the result of a course examination within 10 working days and provides the Office of Student Affairs with the necessary information to apprise the student of the result.
2. When the result of a course examination is announced, it will be indicated how the student can inspect the course examination and file an appeal as referred to in Article 6.5.

#### **Article 5.9 Right of inspection**

1. Within 10 working days of the date on which the result of a course examination, including a computer-based exam, is announced, students may inspect their evaluated work.
2. Within the period referred to in paragraph 1, any interested party may, upon request, inspect the questions and assignments for the course examination and, if possible, the criteria based on which it was assessed.

#### **Article 5.10 Period of validity**

1. Successfully completed modules are valid for an unlimited period.  
Contrary to the above, the board of examiners may require the student to take an additional or replacement course examination or component thereof for a course examination which was passed more than six years ago if the student's knowledge or insight that was examined is demonstrably outdated or the skills that were examined are demonstrably outdated.
2. If exceptional circumstances apply as referred to in Article 7.51 paragraph two of the Act, the period of six years in paragraph one will be extended by the duration of the financial support the student receives from the profiling fund.
3. Components of course examinations and assignments which were passed within a module which itself was not passed will lose their validity after the semester in which they were passed unless the board of examiners states otherwise.
4. Components of course examinations and assignments, which were passed within a core course that was not passed, will lose their validity after the semester in which they were passed.
5. Attendance which was met within a module which was not passed will lose its validity after the semester in which it was passed.

#### **Article 5.11 Retention period for course examinations**

1. The exercises, answers and the evaluated work of the written course examinations will be retained in paper or digital form for two years after the course examination result is determined.
2. The capstone and bachelor thesis research and the evaluation of these will be kept for seven years after the evaluation.

### **Article 5.12 Credit transfer**

1. A student can submit a request for credit transfer from an academic program outside of the LAS programme in which the student is enrolled to the board of examiners.
2. The board of examiners decides on the credit value of the transferred education and its relation to the modules in the programme.
3. The UCM- and UCV-Programme allow a maximum of 60 ECTS for credit transfer.
4. The LAS/MSP-Programme allows a maximum of 30 ECTS for credit transfer.

### **Article 5.13 Exemption**

1. The board of examiners may, at a student's request and having heard the relevant examiner, grant the student an exemption from taking a course examination if s/he demonstrates that s/he previously:
  - o either passed a course examination at a university or higher professional education programme which was similar in terms of content and level or;
  - o gained sufficient knowledge and skills relevant to the course examination concerned, either through work or professional experience.
2. An exemption may only pertain to an entire module and not a component thereof.
3. The bachelor thesis research/capstone is excluded from exemption.
4. The board of examiners will not grant any exemption based on course examination passed by a student outside the programme during the period in which the student was barred by the board of examiners from taking course examinations for the programme because of fraud.
5. The same period of validity applies to exemptions as to course examination results.

### **Article 5.14 Fraud**

1. If the board of examiners determines that a student has engaged in fraud with respect to a course examination or a component thereof, the board of examiners can take appropriate measures.
2. In serious cases of fraud, the board of examiners can propose to UM's Executive Board that the student(s) concerned be permanently deregistered from the programme.
3. The Rules and Regulations include further provisions about what constitutes fraud and which disciplinary measures the board of examiners can impose.

### **Article 5.15 Invalid exam**

If a course examination involves irregularities that make it impossible to accurately assess the candidate's knowledge, understanding and skills, the board of examiners may declare the course examination invalid for the examinee or a group of examinees.

**Article 5.16 Unsuitability (*Iudicium Abeundi*)**

1. In exceptional cases and after careful consideration of the interests involved, the board of examiners or the dean may ask UM's Executive Board to terminate or, as the case may be, refuse the enrolment of a student in a programme, if that student, through the behaviour or opinions ventured, has demonstrated unsuitability for the practice of one or more professions for which s/he is trained by the programme s/he follows, or, as the case may be, for the practical preparation for the practice of the profession. The relevant clauses of Maastricht University's Enrolment Provisions apply.



## **SECTION 6 FINAL EXAMINATION**

### **Article 6.1 Final examination**

1. The board of examiners determines the result and date of the final examination and issues the certificate as referred to in Article 6.3 as soon as the student has satisfied the graduation requirements for the programme.
2. Prior to determining the result of the examination, the board of examiners may conduct its own investigation of the student's knowledge, understanding and skills regarding one or more components or aspects of the programme.
3. To pass the final examination, the student must pass or obtain an exemption for all components listed in Article 3.7.
4. To pass the final examination and receive the certificate, the student must also have been registered for the programme during the period that the examinations were taken.
5. A certificate may only be issued after it has been shown that the student has satisfied all the obligations, including paying the tuition fees.
6. The last day of the month in which the student satisfied all the final examination obligations will be considered the final examination date (graduation date).
7. Students who have passed the final examination and who are entitled to the issuance of a certificate, will automatically graduate on their graduation date and cannot extend their registration in the programme beyond this date.
8. Notwithstanding the automatic graduation process outlined above, students may, stating reasons, ask the board of examiners to postpone the issuance of their certificate. This request must be submitted at least one month before the final examination is turned in or the final course examination is taken.

The board of examiners grants the request if any of the following conditions applies:

- the student is selected by the faculty for a double degree, an extracurricular internship or an extracurricular exchange;
- the student holds or will hold a board position for which at least nine months of financial support is awarded from the profiling fund or holds or will hold an 'INKOM' board position.
- refusal would result in an exceptional case of extreme unfairness because of the fact that the student concerned could not have taken the automatic graduation into account when s/he was planning his/her study;
- the student provides persuasive reasons in writing that exceptional conditions beyond his/her control justify postponement of the automatic graduation.

### **Article 6.2 Degree**

1. Students who have passed the final examination of the UCM-Programme with a concentration in humanities or social sciences will be awarded the degree 'Bachelor of Arts'.
2. Students who have passed the final examination of the UCM-Programme with a concentration in sciences will be awarded the degree 'Bachelor of Science'.

3. Students who have passed the final examination of the UCM-Programme with an interdisciplinary concentration will be awarded the degree 'Bachelor of Arts' or 'Bachelor of Science' depending on the profile of the interdisciplinary concentration.
4. Students who have passed the final examination of the LAS/MSP-Programme will be awarded the degree 'Bachelor of Science'.
5. Students who have passed the final examination of the UCV-Programme with a concentration in social sciences will be awarded the degree 'Bachelor of Arts'.
6. Students who have passed the final examination of the UCV-Programme with a concentration in sciences will be awarded the degree 'Bachelor of Science'.
7. Students who have passed the final examination of the UCV-Programme with an interdisciplinary concentration will be awarded the degree 'Bachelor of Arts' or 'Bachelor of Science' depending on the profile of the interdisciplinary concentration.

### **Article 6.3 Certificate and statements**

1. As proof that the final examination was passed, the board of examiners issues a certificate, after it has been stated by or on behalf of UM's Executive Board that the procedural requirements for receiving the certificate have been met. The certificate is based on the model that UM's Executive Board has adopted. One certificate will be issued per programme. The certificate that the final examination has been passed indicates:
  - a. the name of the institution;
  - b. the name of the programme;
  - c. the final examination components;
  - d. the degree awarded;
  - e. the date on which the programme was most recently accredited or was subjected to the new programme test.
2. The certificate is signed by the chair of the board of examiners and the dean.
3. The certificate is awarded in public, unless the board of examiners decides otherwise in exceptional cases.
4. The board of examiners includes a diploma supplement as referred to in Article 7.11(4) of the Act with the certificate. This diploma supplement is based on the model adopted by UM's Executive Board, which is in compliance with the agreed European standard format.
5. The board of examiners may award the '*honours*', '*cum laude*' or '*summa cum laude*' designation in accordance with the provisions in the Rules and Regulations.
6. Students who are not entitled to a certificate but who have passed one or more course examinations, will upon request, receive a statement issued by the board of examiners that indicates the exams which they have passed.

### **Article 6.4 Grade point average (GPA)**

1. The diploma supplement referred to in Article 6.3(6) indicates the final grade point average (GPA), to provide a reflection of the student's academic performance.

2. The GPA equals the weighted average of all numerical grades. Weighting is based on the credits of the educational components.
3. The grade list attached to the certificate only contains the credits that count towards graduation.
4. Modules for which a student has received a failing grade but that are compensated by other courses for which the student has received very high grades, as specified in the Rules and Regulations, are included in the GPA.
5. Credits obtained on the basis of credit transfer are excluded from the GPA.

#### **Article 6.5 Right of appeal**

Within six weeks after a student may appeal a decision by the examiner and/or the board of examiners to UM's Complaints Service Point.

## **SECTION 7 STUDY GUIDANCE**

### **Article 7.1 Study progress administration**

1. The faculty records the students' individual study results and makes them available to the students through the student portal.
2. Students receive a list of results after the first and second semester of their first year.
3. All modules that a student has been registered for remain on the list of results, except for modules from which the student has withdrawn within one week after the start of the module.

### **Article 7.2 Progress rate (PR)**

1. The list of results indicates the progress rate (PR).
2. The PR equals the number of credits obtained divided by the total number of credits that could have been obtained up to the moment the calculation was made.
3. Modules for which a student has received a failing grade but that are compensated by courses with high grades, in accordance with the Rules and Regulations, are included in the PR.
4. Credits obtained on the basis of credit transfer are excluded from the PR.

### **Article 7.3 Study guidance**

The programme will provide for the introduction and study guidance, including but not limited to academic advising, for students registered for the programme, which also includes orientating them regarding possible study paths in and outside the study programme.

### **Article 7.4 Study advice for the propaedeutic phase**

1. At the end of the first year or two semesters of registration for the propaedeutic phase of the programme, a study advice is issued by the board of examiners on behalf of the dean to each student regarding continuation or not of the programme.
2. In order to attain a positive study advice, the student must, at the end of the first year or two semesters of registration for the programme, have earned at least 45 credits. Students enrolled in the LAS/MSP-Programme must also have completed the four core courses in the first year.
3. When determining the number of credits obtained as referred to in paragraph 2 all credits obtained in the first year are included, except those for exemptions.
4. If the student fails to meet the aforementioned standards, the study advice will be negative.

### **Article 7.5 negative Binding Study Advice (nBSA)**

1. If the advice referred to in Article 7.4 is negative, the student cannot continue his/her studies and cannot register for the bachelor programme for the next six academic years. Such a negative study advice is binding and is known as negative binding study advice (nBSA), also abbreviated as binding study advice.
2. The nBSA is issued to a student who was registered for the programme at any time during the first year or first two semesters and who failed to meet the BSA standards.
3. Students who apply to deregister before the second semester of the first year of registration will not be issued with a study advice as referred to in Article 7.4. If a student re-registers in a subsequent academic year, the advice referred to in Article 7.4 will be issued in the next academic year based on the credits obtained in that academic year and in accordance with the regulations applicable to that year.

#### **Article 7.6 Procedure**

1. Students will receive a warning after the first semester of registration for the programme if their student results suggest that the student may receive a nBSA at completion of the first year of study.
2. Before the nBSA is issued, the student will be given the opportunity to be heard.
3. After the student has been heard, the Board of Examiners, on behalf of the Dean, will determine whether to issue the nBSA to the student.
4. The student receives written notice of the nBSA decision prior to the start of their third semester of studies.
5. An appeal against the nBSA decision may be lodged with UM's Complaint Service Point in accordance with Article 6.5.

#### **Article 7.7 Personal circumstances**

1. In issuing the study advice, the board of examiners on behalf of the Dean takes the personal circumstances referred to in paragraph 2 of this article into account.
2. Personal circumstances which may be considered include:
  - a. illness on the part of the student concerned;
  - b. physical, sensory or other impairments which the student concerned has;
  - c. pregnancy on the part of the student concerned;
  - d. special family circumstances;
  - e. administrative activities as referred to in Article 2.1(1) under (e), (f) and (g) of the Implementation Decree for the Act 2008 [*Uitvoeringsbesluit WHW 2008*].
3. The personal circumstances have to be reported to the board of examiners. Supporting documentation, including but not limited to medical certificates, may be requested.
4. To ensure that the student receives the best possible support, s/he must notify the study advisor and/or academic advisor of the personal circumstances as soon as possible.

### **Article 7.8 Issuance of study advice postponed**

1. If it is impossible to issue advice on the student's suitability for the programme due to personal circumstances that occurred in the first year, contrary to Article 7.5 this advice may be postponed to a later moment during the propaedeutic phase. An adapted standard may be used for the student in question.
2. If the advice is postponed, the advice will be issued no later than at the end of the second year of registration in the programme. The postponed advice will be positive if the (adapted) BSA standard is met. The student will receive a negative advice if s/he has not achieved the agreed standard.
3. At the student's request, the board of examiners on behalf of the Dean will take personal circumstances into account when deciding to issue a nBSA. This decision will also be based on the student's study behaviour, agreements and/or study plan made with the student adviser, the time at which the personal circumstances were reported and the study results achieved at the end of the first year of study.

### **Article 7.9 Leave of absence**

Students can request a leave of absence. A request for a leave of absence will have to be submitted to the board of examiners at least 20 working days prior to the leave of absence taking effect and is subject to approval by the Board of Examiners. The board of examiners shall take the decision on approval of a requested leave of absence in consultation with the Office of Academic Advising/student counseling. A leave of absence shall not extend beyond a predetermined date. A student who continues his/her studies after a leave of absence shall be reinstated to pre-leave status.

### **Article 7.10 Hardship clause**

In exceptional cases in which application of the binding study advice rules would lead to unreasonable treatment or serious unfairness, the board of examiners, on behalf of the faculty board, can deviate from the stated regulations.

## **SECTION 8 TRANSITIONAL AND FINAL PROVISIONS**

### **Article 8.1 Amendments**

1. Amendments to these regulations may be adopted in a separate decision by the faculty board, after advice and consent from the Educational Programme Committee and after advice and consent from the Faculty Council.
2. An amendment in these regulations can pertain to the current academic year, provided the interests of the students are not unreasonably harmed as a result.
3. In addition, amendments may not affect, to the students' detriment, a decision regarding a student which has been taken by the board of examiners pursuant to these regulations.

### **Article 8.2 Notice**

1. The faculty board ensures that proper notice is given of these regulations, the rules and regulations adopted by the board of examiners, and any changes to these documents, by, for example, placing such notice on the student portal.
2. Any interested party may obtain a copy of the documents referred to in the first paragraph from the Office of Student Affairs.

### **Article 8.3 Evaluation**

The faculty board will ensure that the education of the programme is regularly evaluated, assessing at least – for the purpose of monitoring and if necessary adapting the student workload – the amount of time students need to complete their duties as set out therein.

### **Article 8.4 Unforeseen cases**

1. In cases not covered or not clearly covered by these regulations, the faculty board can make decisions after it has consulted with the board of examiners.
2. If the application of the regulations leads to manifestly unreasonable results, the board of examiners can deviate from these regulations in the student's favour in individual cases.

### **Article 8.5 Effective date**

This Regulation will come into force on 1 September 2022 and will apply to the academic year 2022-2023.

Adopted by the faculty board on June 1<sup>st</sup> 2022.

## Appendix I – Modules programme

### Modules UCM-Programme

#### a. Courses

Core Courses (COR) at 1000-level (introductory):

- |          |   |                   |               |
|----------|---|-------------------|---------------|
| - COR100 | <i>Philosophy of Science</i>              | <i>study load</i> | <i>5 ECTS</i> |
| 2        |   |                   |               |
| - COR100 | <i>Contemporary World History</i>         | <i>study load</i> | <i>5 ECTS</i> |
| 3        |   |                   |               |
| - COR100 | <i>Political Philosophy</i>               | <i>study load</i> | <i>5 ECTS</i> |
| 4        |   |                   |               |
| - COR100 | <i>Science, Reason and Human Progress</i> | <i>study load</i> | <i>5 ECTS</i> |
| 6        |   |                   |               |

Courses Humanities (HUM)

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

Courses Social Sciences (SSC)

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

Courses Sciences (SCI)

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

#### b. Skills trainings (SKI)

- Core skills training at 1000-level (introductory):
  - SKI1008: Introduction to Academic Skills I
  - SKI1009: Introduction to Academic Skills II
  - SKI1004: Research Methods I
  - SKI1005: Research Methods II
- intermediate: see Course Catalogue
- advanced: see Course Catalogue
- language courses: see language course manual

#### c. Projects (PRO)

- Core projects at 1000 level (introductory):



- *PRO1010 Introduction Academic Communication: study load 5 ECTS*  
*: A Writing Project*
- *PRO1012 Research Project study load 5 ECTS*
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

**d. Capstone (CAP)**

- advanced: topic decided in interaction with Capstone reviewer

## Modules LAS/MSP-Programme

### a. Courses

Core Courses at 1000-level (introductory):

- *BIO1101 Introduction to Biology* study load 5 ECTS
- *CHE1101 Introduction to Chemistry* study load 5 ECTS
- *PHY1101 Introduction to Physics* study load 5 ECTS
- *INT1101 Introduction to Liberal Arts and Sciences* study load 5 ECTS

Courses General Education

- Mathematics: see Course Catalogue; all courses with a MAT prefix are eligible
- LAS Topics: see Course Catalogue; various courses are eligible
  - *INT2007 Science in Action* study load 5 ECTS
  - *INT3001 Philosophy of Technology* study load 5 ECTS
  - *HUM2051 Philosophical Ethics* study load 5 ECTS

Courses elective curriculum

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

### b. Skills trainings (PRA)

Core skills training at 1000-level (introductory):

- *PRA1101 Introduction to Scientific Research I* study load 2.5 ECTS
- *PRA1102 Introduction to Scientific Research II* study load 2.5 ECTS

Skills elective curriculum

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

### c. Projects (PRO)

Core project at 1000-level (introductory):

- *PRO1101 Introduction to Project Period* study load 5 ECTS

Projects elective curriculum

- introductory: see Project Manual
- intermediate: see Project Manual
- advanced: see Project Manual

### d. Bachelor thesis research (BTR)

- advanced: topic decided in interaction with research advisor



## Modules UCV-Programme

### a. Courses

Core Courses (VCO) at 1000-level (introductory):

VCO100	Modelling Nature	study load	5 ECTS
1	Philosophy of Science	study load	5 ECTS
- VCO100			
2			
- VCO100	World Orientation: an introduction to	study load	5 ECTS
3	cultural studies		
- VCO100	Globalisation: World politics and	study load	5 ECTS
4	economics		

Courses elective curriculum Social Sciences (VSS)

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

Courses elective curriculum Sciences (VSC)

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

Courses elective curriculum Humanities (VHU)

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

### b. Skills trainings (VSK)

Core skills training at 1000-level (introductory):

- VSK1001	Introduction to Academic Skills	study load	2.5 ECTS
- VSK1002	Research Methods I	study load	2.5 ECTS
- VSK1000	The Applied Researcher I	study load	2.5 ECTS
- VSK1004	The Applied Researcher II	study load	2.5 ECTS

Skills elective curriculum

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue
- language courses: see language course manual

### c. Projects (VPR)

Core project at 1000-level (introductory):

- VPR1003 *Research Methods II* or *study load 5 credits*  
VPR1004 *Research Methods II: Lab Skills*
- VPR1002 *The Applied Researcher III* *study load 5 credits*

Projects elective curriculum

- introductory: see Course Catalogue
- intermediate: see Course Catalogue
- advanced: see Course Catalogue

**d. Capstone (VCA)**

- advanced: topic decided in interaction with Capstone reviewer

## **Appendix II – Language of instruction**

The choice for the language of instruction of the programme is in line with the UM Code of Conduct on language in accordance with the Dutch Higher Education and Research Act (WHW) art. 7.2.

Because of the specific educational nature and profile of the Liberal Arts and Sciences bachelor's degree programme, teaching and examinations are conducted in English. This guarantees the quality of education, because:

- The content of the programme has an international orientation and focus as it is designed for students who are able to bridge the gap between (related) academic fields or disciplines. The programme trains student to be able to contextualize the meaning of specialised knowledge in a particular field or discipline within a wider academic and societal context. To this end, all education, course content and materials are provided in English.
- The academic community is internationally oriented and the staff is international. The programme delivers graduates that are able to communicate and collaborate effectively and appropriately with people from different socio-cultural and national backgrounds. To prepare students for working in interdisciplinary, international teams, the programme is offered in an international classroom setting and English is the common language.
- The labour market demand is internationally oriented. The programme prepares students for a variety of specialised master's programmes that have a wide geographical distribution. To participate in the research community upon graduation, home to diverse scientific fields and different nationalities, it is crucial that students master the English language.
- The student intake and current student population is internationally diverse and English is the common language.